

100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700 Fax (860)757-7745

MEMORANDUM

TO: CRRA Board of Directors

FROM: Moira Kenney HR Specialist/Board Administrator

DATE: Oct. 31, 2013

RE: Notice of Special Board Meeting

There will be a Special Meeting of the Connecticut Resources Recovery Authority Board of Directors on Monday Nov. 4, 2013, at 9:30 a.m. The meeting will be held in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

- 1. Executive Session to discuss trade secrets and feasibility evaluations.
- 2. <u>Discussion</u> CRRA Transition Plan.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.